

**Minutes of the County Committee meeting held
At Butleigh Village Hall August 13th 2020**

Present:

Chairman	Deryck Lemon	(DL)
Vice-Chairman / Mendip Rep	Ian Bolton	(IB))
Secretary	Carol Hawkins	(CH)
Treasurer	Liz Rixon	(LR)
Membership Secretary / Sedgemoor Rep	Judith Shackelford	(JS)
Committee Member	Sue Smith	(SS)
County Manager	Andrew Cowlin	(AC)
Webmaster	Gordon Hughes	(GH)

Action required:

Deryck opened the meeting at 7:30pm

1. Apologies for absence

Malcolm Sheen

2. Minutes of the meeting held on 23rd January 2020

The Minutes were accepted as a correct record of the meeting. The Vice-Chairman signed the minutes.

3. Matters arising from the Minutes:

- Matters Arising – Huish are going to put up the honours board on the wall in the hallway outside the hall.
- ICC Fixture – Somerset and Cornwall have agreed 15th November for the rearranged fixture.
- Competition Report – Ian has sourced medals for the Plate winners and Runners-Up. Agreed in future to call Runners-Up 'Finalists'.
- Huish – No fixed date for the meeting between Somerset SMBA and Huish management.
- ICE cards – The ESMBA are looking to issue ICE cards to all of their registered members so that only leaves non-ESMBA members who will require one. Liz provided a template to be sent to club secretaries with recommendation that they issue them to their members.

CH to issue

4. Treasurer Report

Liz submitted a copy of the income and expenditure account to the year ended 30/04/2020. Competitions ran at a loss, with Champion of Champions showing a loss of £185. Raffles added to the income and overall for the financial year we showed a profit. Due to the current situation with Covid-19 lockdowns, it is not possible to make any projections for 2020/21 season.

As Carol is standing down from the committee a new signatory will be required for the bank. As Judith lives closest to Liz it was agreed that she should be added and Ian as another.

5. Secretary Report

- The ESMBA are not issuing free rule books to all members but will make them available online or to purchase
- ESMBA confirm 6 registered members are required to register as a club
- Somerset had received an invitation from the ESMBA to submit names to play in the Presidents Day.
- Malcolm has agreed to take on Safeguarding Officer role until the AGM
- A nomination has been received for SSMBA Secretary position. All officers are required to be nominated individually
- SSMBA AGM – No response yet from Huish whether we can use their hall. A proposed date of Friday October 2nd was agreed. North Petherton to be approached as a backup venue
- AGM pack to be sent to club secretaries

CH to send nomination form to all of the committee

DL to contact Huish

CH to issue

6. Membership Secretary Report

Judith has received correspondence from the ESMBA advising that memberships are due 1 November and there is no pro rata. To date the ESMBA have not issued any guidance or given permission to restart bowling.

The committee discussed this and agreed Carol would write to the ESMBA

CH to write to ESMBA

7. Website

Our domain name was taken on for 4 years and has 2 years left to run. We are registered with Blue Host, who look after the e-mail addresses but from August the website is hosted by UK2. UK2 can also include e-mails so, that no messages are lost when changed over, the current e-mails can be uploaded to the cloud as a backup.

Not all committee members use their "@somerset" e-mail address but prefer their personal e-mails. Gordon suggested that there be one "info@" e-mail and he would disseminate to the relevant officer. This was discussed and discounted.

For GDPR, it was re-iterated that e-mails to multiple recipients should be BCC'd

8. Any Other Business

- **Huish** – They hope to open in September for activities. Keep fit will be in the hall that we use to allow social distancing.
- **Clubs** - Short mat clubs are reliant on when their venues reopen so SSMBA can only advise them that they can resume bowling if they follow protocol.
- **Competitions** – No competitions can be arranged at this time
- **County Captain** – Due to work commitments, Andrew cannot continue as county captain at this time but he did offer to assist Justin and Sue. At this time there is not any county bowling so there shouldn't be much to do anyway. Andrew will review his position in a couple of months.

Date of next meeting – decision deferred

Meeting closed at 8:50pm

Signed

Date